

The Pottawatomie County Board of County Commissioners met in a regular session on March 12, 2018 at 9:00 a.m. The following members were present: Eddie Stackhouse and Melissa Dennis, Members, Raeshel Flewallen, County Clerk.

GUESTS- There were no guests present at today's meeting.

QUOTES- The following quotes were received for Wanette Schools for heating/cooling unit: Air Force 1- \$18,896.56; Northwind Heat & Air- \$15,862.00; Ada All Seasons- \$17,284.21; Gary's Air Conditioning & Heating LLC- \$18,790.00. Mrs. Dennis made a motion to approve awarding quote to Air Force 1, best bid, for \$18,896.56. The low bids were not selected due to vague description of work and previous work done by another, which they weren't treated fairly. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

DRUG/ALCOHOL TESTING BID- A motion was made by Mrs. Dennis to approve awarding bid to sole bid, Convergence Laboratory, for drug and alcohol testing for the following: 5-panel- \$25.00; 10-panel- \$35.00; E-screen- \$30.00; DOT Collection- \$20.00; DOT Drug Screen- \$43.00; Breath or saliva test for alcohol- \$35.00; Post-accident testing breath or saliva- \$35.00; Reasonable suspicion testing breath or saliva- \$35.00; Random testing breath or saliva- \$35.00; Post rehabilitation test breath or saliva- \$35.00; DOT employee testing- \$45.00; Confirmation for Non DOT- \$20.00. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

Mrs. Dennis made a motion to approve getting a quote on sealant and protective treatment for courthouse. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis.

MINUTES- A motion was made by Mrs. Dennis and seconded by Mr. Stackhouse to approve the minutes of March 5, 2018. The motion carried with the following vote: AYE- Dennis, Stackhouse.

MONTHLY REPORTS- Mr. Stackhouse made a motion to approve the monthly reports of the Treasurer, Health Department, Assessor, Court Clerk, Election Board and County Clerk. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

PAYROLL- Mrs. Dennis made a motion to approve payroll for February 16 thru February 28, 2018. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

CASH FUND ESTIMATE OF NEEDS- A motion was made by Mrs. Dennis to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: ST Soil Conservation- \$6,969.48; Pott Co South Annex Bldg- \$94,183.36; ST Courthouse Capital Imp- \$173,986.92; ST Economic Dev- \$14,872.29; Wireless 911 Pott Co- \$27,243.22; Pott Co 911 System- \$9,369.33; ST Public Safety Center- \$138,513.80; Sher Serv/Courthouse Security- \$4,208.95; ST OSU Extension- \$19,723.29; ST Free Fair Bd/Jr Livestock- \$7,067.83; ST Highway- \$419,975.28; Pott Co Drug Court- \$21,260.74; DA Justice Center- \$3,503.14; Highway Unrestricted- \$320,568.79; McCloud SD- \$47,133.97; Dale SD- \$21,215.37; Bethel SD- \$35,535.14; Macomb SD- \$7,126.72; Earlsboro SD- \$7,174.11; NRC SD- \$16,356.62; Grove SD- \$12,817.27; Pl Grove SD- \$7,353.63; SRC SD- \$10,516.60; Tecumseh SD- \$57,306.19; Shawnee SD- \$101,853.75; Asher SD- \$7,412.56; Wanette SD- \$4,042.48; Maud SD- \$8,060.59; Carter Hall Bldg Maint- \$2,000.00; Social Service Cash Fund- \$2.98; CBRIF- \$29,972.82; Assessor Fees- \$247.77; Clerk Preservation Fee- \$5,399.63; Clerk Lien Fee- \$4,104.47; Sheriff Service Fee- \$11,964.17; VAW- \$1,893.16; Treas Mtg Tax Cert Fee- \$875.05; Court Fund Payroll- \$29,861.25; Floodplain Management- \$0.27; ST Fire Dept- \$50,383.98; ST Senior Citizens- \$14,197.30; ST Emergency Fund- \$30,172.23. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfer of Appropriation: Cash Fund Highway District 3- \$10,000.00 from capital outlay to salaries. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

BLANKET PURCHASE ORDERS- Mr. Stackhouse made a motion to approve the Blanket Purchase Orders. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis.

SURPLUS- A motion was made by Mrs. Dennis to declare surplus a HP Laser printer, Serial #CNBX602832, for District 2. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis.

DISPOSAL RESOLUTION- A motion was made by Mrs. Dennis to approve the following Disposal Resolution:

ITEM DISPOSED: Hewlett Packard Laserjet Printer; S/N: CNBX602832; DATE ACQUIRED: 5/4/2015; ACQUIRED FROM: Pott County Clerk; COST PRICE: \$0; DATE DISPOSED: 3/12/2018; TRANSFERRED TO: Asher Schools; PRICE RECEIVED: Donated.

Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a SOL 24-volt battery charger, Serial #G36181, for District 2. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

DISPOSAL RESOLUTION- A motion was made by Mrs. Dennis to approve the following Disposal Resolution:

ITEM DISPOSED: SOL 24-volt battery charger; S/N: G361381; DATE ACQUIRED: 1/12/1999; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 3/15/2018; PRICE RECEIVED: Junked.

Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis.

SURPLUS- Mr. Stackhouse made a motion to approve declaring surplus two wooden tables with wooden benches for Carter Hall. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis.

DISPOSAL RESOLUTION- Mrs. Dennis made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: Two wooden tables w/benches; S/N: NA; DATE ACQUIRED: NA; ACQUIRED FROM: NA; COST PRICE: NA; DATE DISPOSED: 3/15/2018; TRANSFERRED TO: Junked.

Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis.

COUNTY OWNED PROPERTY- No action was taken regarding county owned property, parcel #5235-00-040-011-0-000-00.

No action was taken regarding county owned property, parcel #5234-00-066-019-0-000-00.

No action was taken regarding county owned property, parcel #5490-00-003-013-0-000-00.

No action was taken regarding county owned property, parcel #5490-00-003-014-0-000-00.

MEMORANDUM- Mrs. Dennis made a motion to approve the Memorandum of Agreement for Public Health Nurse Services with the Pottawatomie County Health Department. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis.

BURN BAN- No action was taken regarding a burn ban.

911 UPDATE- Tommy Arnold stated the next meeting would be April 11, 2017.

FLOODPLAIN UPDATE- Tommy Arnold stated that in April he would be attending a class and also a meeting.

POTT COUNTY SAFETY STATUS- The next safety meeting will be May 3-4 at ACCO. Safety status reports for the courthouse and District 1 have been received.

COMMUNITYWORKS- There was one transport and no repairs last week.

SAFETY CENTER- The current number of inmates is 363. There are 302 males and 61 females. They booked-in 124 and released 129. They have 4 inmates on safety observation. They are currently looking into a new restraint system.

ELECTED OFFICIALS UPDATES- Next week's meeting will be at the commissioner's office on Acme Road. The courthouse will be closed on Good Friday, March 30.

PUBLIC COMMENTS- Mrs. Dennis gave her condolences to Tommy Arnold on the passing of his father-in-law.

PURCHASE ORDERS/CLAIMS- Mr. Stackhouse made a motion to approve the following Purchase Orders/Claims: 201, 202, OCS, 2987.39, Fees/Rent; 27, GORDON COOPER TECHNOLOGY CENTE, 200.00, Class; 173, 174, 175, 176, 186, 189, CVEC, 448.43, ELECTRIC; 177, 2068, 196, Comdata, 15707.42, FUEL; 178, CASCO INDUSTRIES, 489.00, HOSE; 179, 180, 181, FUELMAN, 395.65, FUEL; 182, 184, 392, PCRW, 122.04, WATER; 183, 187, Critical Comm, 248.80, Pagers; 185, 2048, PCDA, 94.14, WATER; 188, AtLink Services, 68.90, INTERNET; 31, TS&H SHIRT COMPANY, 2838.00, Awards; 32, Heritage Embroidery, 2575.00, PRIZES AND AWARDS; 33, Shawnee Trophy, 2529.00, PRIZES AND AWARDS; 34, SHAWNEE CIVIC CULTURAL DEV., 346.50, Shavings; 1916, 177, 2045, 2050, 2065, AT&T, 550.23, PHONE; 1917, ROD'S PEST CONTROL, 150.00, Pest control; 1918, 1924, 178, 194, ONG, 2316.71, gas; 1919, 1920, 114, OG&E, 1460.35, ELECTRIC; 1921, 179, 108, 18, CITY OF SHAWNEE, 1262.16, WATER & SEWER; 1922, Alliance Maintenance, 5210.00, CLEANING; 1923, 1926, 112, 17, EUREKA, 97.30, WATER; 1925, GRIMSLEY'S, 391.58, Supplies; 1927, Grime Busters, 4286.00, Service; 1928, 1932, SI FUNERAL SERVICES/WILBERT VAULTS, 1475.00, BURIAL; 1929, 20, 198, Whites Ace, 641.99, Supplies; 1930, OK Cremation & Funeral Home, 358.00, Cremation; 1931, 2055, 111, Vyve Broadband, 217.22, INTERNET/RENTAL; 1933, I-COM Battery Supply, 609.92, BATTERIES; 1934, Oklahoma Floodplain Managers Association, 75.00, Registration; 1935, COMMUNICATION SERVICES, 224.00, Installation; 1936, 2052, LOWES, 77.01, SUPPLIES; 1937, Communityworks, 2701.74, HOUSING OF JUVENILES; 175, 176, 181, 182, Oklahoma State Dept Of Health, 14319.73, Service/IT Fees; 180, VERIZON WIRELESS, 40.01,

WIRELESS; 183, Dilday, M, 430.49, Nursing service; 184, Wasson, A, 743.75, Nursing service; 185, BARKER, R, 912.50, Nursing service; 2043, Cooper Auto Group, 130.07, Parts And Supplies; 2044, 2072, P & K Equipment, 2412.53, Parts/Tools/Supplies; 2046, 2075, GRISSOM IMPLEMENT, 4225.56, Supplies; 2047, 2074, 2073, Bruckner Truck Sales, 2982.21, Service/Parts; 2049, CITY OF MAUD, 74.00, TRASH; 2051, 2080, Premier Truck Group, 6831.53, PARTS/LABOR/REPAIR; 2053, 2061, CL Boyd, 1666.51, PARTS, LABOR & SERVICES; 2054, Network Billing Systems, 47.91, Equipment; 2056, 2057, Windstream, 425.51, PHONE; 2058, Fastenal Company, 474.15, NUTS & BOLTS; 2059, Central Disposal, 136.90, TRASH; 2060, 2066, 2079, Stewarts Wholesale, 1959.87, Parts/Tools/Supplies; 2062, Unifirst Holdings, 367.74, Service; 2063, Randy's Tire, 139.00, TIRES AND REPAIRS; 2064, 294, 199, HOOTEN OIL, 6596.32, OIL/FUEL/SUPPLIES; 2067, Stackhouse, E, 68.13, TRAVEL AND MEALS; 2069, 197, NAPA Auto, 307.73, PARTS AND LABOR; 2070, Edwards Canvas, 1425.00, Service And Supplies; 2071, CED#4, 728.92, Signs; 2076, Jims Septic Tank Service, 75.00, Service; 2077, Certified Laboratories, 211.43, SUPPLIES; 2078, TOTAL TRUCK & TRAILER CO., 540.00, SUPPLIES; 285, 286, Red Rock Pit, 5833.26, GRANITE; 287, A&A Trucking, 13500.00, Hauling; 288, Martin Marietta Materials, 6334.02, Crusher; 289, Vulcan Materials, 9314.93, WASHED CHIPS; 290, 293, LEDBETTER TRUCKING, 25167.73, WASHED CHIPS/HAULING; 291, DUB ROSS, 5622.17, PIPE; 292, LOGAN COUNTY ASPHALT, 800.00, ASPHALT; 295, Winkler Door, 2839.83, Garage Door; 296, Direct Discount Tire, 2250.00, GRADER TIRES; 27, WELCH STATE BANK, 707.00, Lease Payment; 109, Miller, K, 103.59, TRAVEL; 110, MCDANIEL, S, 376.51, TRAVEL; 113, OSU Coop. Ext. Service, 1967.10, SUPPLIES; 115, Smith, C, 19.51, TRAVEL; 19, A&D Supply Of OKC, 947.54, Supplies; 382, USPS, 56.00, Post Office Box; 383, Advanced Door Control, 220.00, Repair; 384, OKLAHOMA ELECTRIC COOPERATIVE, 451.00, ELECTRIC; 385, Guderian Foods, 452.00, Groceries; 386, Daniel, L, 500.00, Transportation Service; 387, 391, Firelake, 1053.25, Groceries; 388, Massco, 149.35, SUPPLIES; 389, First Choice Coffee, 136.65, COFFEE AND SUPPLIES; 390, Potelco Lockbox, 66.25, PHONE; 393, WANETTE PUBLIC WORKS AUTHORITY, 75.45, WATER; 394, Hobart Service, ITW Food Equipment Group, 1314.64, Repair; 395, PC Office Supply, 34.95, COPY PAPER; 396, CENTERPOINT ENERGY-ARKLA, 148.67, gas; 254, TransUnion Risk & Alternative, 155.98, MONTHLY SERVICE; 255, BFCU, 112.35, TRAVEL AND MEALS; 256, 34, SPECIAL OPS, 2935.96, Jackets/Supplies; 257, SHAWNEE OFFICE SYSTEMS, 1421.82, Copies; 193, CITY OF TECUMSEH, 48.54, WATER; 195, John Deere Financial, 215.97, Parts And Supplies. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

ADJOURN- There being no further business Mr. Stackhouse made a motion to adjourn the meeting. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis. The meeting adjourned at 10:34 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Randy Thomas, Chairman

Raeshel Flewallen, County Clerk