

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, May 21, 2018 at 9:00 a.m. The following members were present: Randy Thomas, Chairman, Melissa Dennis and Eddie Stackhouse, Members, Raeshel Flewallen, County Clerk.

**GUESTS-** Brad Neher, McCloud Public Schools, Joe Tillman, Cohesive Health Care, and Yonna Dolan, Safety Center, were welcomed to today's meeting.

**MINUTES-** Mr. Thomas made a motion to approve the minutes of May 14, 2018. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse, Thomas.

**PURCHASE MCLOUD SCHOOLS-** A motion was made by Mr. Stackhouse to approve McCloud School purchasing a new phone system off state contract ITSW1006 for \$73,087.50. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse, Thomas.

**PURCHASE MACOMB SCHOOLS-** Mr. Thomas made a motion to approve Macomb School purchasing two port-a-cool evaporative coolers for the gym from Fastenal, state contract SW817 in the amount of \$3699.00 each. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse, Thomas.

**PAYROLL-** A motion was made by Mrs. Dennis and seconded by Mr. Stackhouse to approve payroll for May 1 thru May 15, 2018 with the following raises: District 2- 2 raises; Election Board- 1 raise; County Clerk- 1 raise; Sheriff- 1 raise. The motion carried with the following vote: AYE- Dennis, Stackhouse, Thomas.

**TRANSFERS OF APPROPRIATIONS-** A motion was made by Mrs. Dennis to approve the following Transfers of Appropriations: McCloud FD- \$6000 from capital outlay to M & O; Assessor- \$12,000 from salaries to benefits and \$15,000 from salaries to M & O; Visual Inspection- \$5,000 from salaries to benefits and \$15,000 from salaries to M & O; Courthouse Capital Imp- \$580.76 from salaries to benefits; Sheriff Courthouse Sec- \$5222 from M & O to salaries and \$1605.96 from M & O to benefits; Sheriff Service Fee- \$2188.84 from M & O to salaries. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse, Thomas.

**BLANKET PURCHASE ORDERS-** A motion was made by Mr. Stackhouse and seconded by Mrs. Dennis to approve the Blanket Purchase Orders. The motion carried with the following vote: AYE- Dennis, Stackhouse, Thomas.

**RESOLUTION-** Mr. Thomas made a motion to approve accepting a resolution forfeiting several funds to the general fund as follows: Comm Service Grant- \$14.07; Juvenile Detention Center Cash- \$1,424.27; Self Insurance- \$1,037.47; Sheriff Training Cash Fd- \$51.15; Sheriff Drug Buy Cash Fd- \$380.00; Local Law Enforcement Blk Grant- \$52.76; Social Service Cash Fd- \$2,200.24; Courthouse Renovation- \$3,960.00; Community Sentencing- \$3,298.95; Trash Cops Grant- \$123.25. CDBG Grants money from Town of Johnson (\$292.55) and CDBG #9373 Bathrooms (\$90.00) will be given back to COEDD. Birdie Lane Rd Imp Dist must be used on Birdie Lane (\$3,366.55) and Commissioner Dennis will take care of this. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse, Thomas.

**LEASE OF OFFICE SPACE-** A motion was made by Mr. Stackhouse and seconded by Mr. Thomas to approve putting a lease together for space rental to Cohesive MediRyde LLC. The motion carried with the following vote: AYE- Dennis, Stackhouse, Thomas.

**PURCHASE BETHEL SCHOOLS-** No action was taken regarding approving Bethel Public School to purchase maintenance supplies from Supplyworks through U. S. Communities Purchasing Alliance.

**TEMPORARY APPROPRIATIONS 18/19-** Mrs. Dennis made a motion to approve fiscal year 18/19 temporary appropriations not to exceed 50% except for general government and county election board to receive no more than 90%. Also, a total for the Health Department is to be corrected to \$580,000. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse, Thomas.

**911 UPDATE-** Tommy Arnold stated the next meeting would be June 27<sup>th</sup> to approve next year's budget. He also stated they were \$37,205 to the good for this year.

**FLOODPLAIN UPDATE-** Tommy Arnold stated he would be attending a mapping class on June 6<sup>th</sup>.

**COMMUNITYWORKS-** There were no transports or repairs last week.

**PUBLIC SAFETY CENTER-** Breanna Thompson stated the current count of inmates is 343. There are 293 males and 50 females. They booked-in 103 and released 117. Six inmates were placed on safety observations.

**ELECTED OFFICIALS UPDATES-** Mrs. Flewallen stated the courthouse would be closed on Monday, May 28, 2018 in observance of Memorial Day.

**QUOTES FOR SOUTH ANNEX BUILDING-** A motion was made by Mrs. Dennis to approve the quote for the vacuum pump for \$2544 and to get more quotes for the medical air dryer. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse, Thomas.

**PUBLIC COMMENTS-** No one addressed the Board under "Public Comments".

**PRESENTATION OF FY 18/19 ESTIMATE OF NEEDS-** The estimate of needs were presented as follows:

DISTRICT ATTORNEY- Richard Smotherman stated they were asking for \$71,140.00 which is \$4000 more than last year to help cover legal research.

SHERIFF- Mike Booth stated they were asking for \$1,296,408.98 which is \$65,494.98 more than last year. This will cover an additional deputy and raises.

TREASURER- Wendy Magnus stated she was asking for \$220,837.39 which is \$14,000 more than last year. She stated she needed to take some of her employees out of resale and put them in the general fund.

TREASURER SCHOOL- Wendy Magnus stated she was asking for \$25,000.00 which is the same as last year.

GENERAL- Judy Chance stated she was asking for \$2,000,720.00. This is less due to setting up a separate account for indigents with \$15,000.00 and a separate account for floodplain management with \$91,900.00.

FREE FAIR- Judy Chance asked for \$5000.00, the same amount as last year.

COUNTY AUDIT- Judy Chance asked for an estimated amount of \$60,000.00.

JUVENILE DETENTION CENTER- Judy Chance asked for \$45,000.00, the same amount as last year.

COUNTY CLERK- Raeshel Flewallen asked for \$393,075.00 which is \$10,000.00 more to cover raises.

ASSESSOR- Troyce King asked for \$382,000.00, which is \$104.00 less than last year.

VISUAL INSPECTION- Troyce King asked for \$435,000.00, which is \$219.00 less than last year.

COURT CLERK- Valerie Ueltzen asked for \$482,304.42, which is about \$8500.00 more than last year to cover raises.

PUBLIC SAFETY CENTER- Breanna Thompson stated they were asking for \$268,500.00.

EXCISE BOARD- Raeshel Flewallen asked for \$4000.00, which is \$1000.00 less than last year.

ELECTION BOARD- Jeannie Stover asked for \$213,740.00, which is \$20,000.00 more to cover three large elections this year.

COMMUNITY SERVICE- Mike Booth was asking for \$30,000.00, which is the same amount as last year.

**POLICIES AND PROCEDURES-** There was a brief discussion on the officers being able to carry a gun and new badges that would indicate they had a concealed and carry license.

**PURCHASE ORDERS/CLAIMS-** Mr. Stackhouse made a motion to approve the following Purchase Orders/Claims: 15, Riddell All American, 4944.95, Football helmets; 158, Midfirst Bank, 315000.00, Purchase Of Property; 271, REDWOOD TOXICOLOGY LAB, 192.25, DRUG TEST CONFIRMATIONS; 272, 2514, 2515, 2664, 2665, 164, 345, AT&T, 4489.40, Phone; 273, Shred-It USA, 84.16, Shredding; 18, DON'S COPIERS, 36.00, COPIER MAINTENANCE; 19, 250, 2667, 2668, 2669, 501, 504, 505, 506, OG&E, 1884.07, ELECTRIC; 6, Shawnee Forward, 12500.00, Economic Development; 36, Vyve Broadband, 22.22, Equipment Rental; 249, 19, 503, 260, ONG, 558.68, gas; 251, VERIZON WIRELESS, 280.07, WIRELES; 2511, InteractiveGIS, 4500.00, Service; 2512, SI FUNERAL SERVICES/WILBERT VAULTS, 675.00, BURIAL; 2513, 344, First Choice Coffee, 180.27, COFFEE; 2516, 2679, NAPA Auto, 1079.12, Supplies; 2517, 241, 162, 42, CITY OF SHAWNEE, 1609.98, WATER & SEWER; 2518, Watson & Sons, 1360.00, CARPET CLEANING; 2519, G & G Services, 250.00, Mowing; 2520, Peltier Lawn Service, 131.00, LAWN MAINTENANCE; 2521, Countywide News, 341.75, Publication; 2522, 2659, Whites Ace, 637.68, Supplies; 2523, STAPLES-Business Advantage, 571.74, SUPPLIES; 2524, Signworks, 120.00, SUPPLIES; 2525, PRESORT FIRST CLASS, 1500.00, POSTAGE; 2526, MARSHALL & SWIFT, 1008.40, SUPPLIES; 2527, DAC, 4377.20, SALARY/BENEFITS; 242, American Air Conditioning & Heating, 3334.00, Air compressor; 243, ARMSTRONG PEST CONTROL, 120.00, Pest control; 244, Neighboring 101, Inc, 200.00, Sponsorship; 2660, 2662, Atwoods Distribution, 483.34, Tools/Supplies; 2661, GRISSOM IMPLEMENT, 103.10, PARTS, LABOR & SERVICES; 2663, CITY OF MAUD, 74.00, TRASH; 2666, I Com Batteries, 299.98, BATTERIES; 2670, 2671, P & K Equipment, 1064.92, Parts And Supplies; 2672, Waste Disposal Services, 115.00, TRASH; 2673, MacArthur Storage, 35.50, Storage Rental; 2674, Southern Tire Mart, 1303.00, TIRES AND REPAIRS; 2675, Fastenal Company, 326.38, NUTS & BOLTS; 2676, QUILL, 196.82, SUPPLIES; 2677, Stewarts

Wholesale, 228.58, Parts And Supplies; 2678, CH&W Commercial Tire, 780.62, TIRES AND REPAIRS; 2680, Scissor-Tail, 230.00, Estimate; 2681, V.K. Fencing, 3100.00, Fencing; 2682, Pattillo, S, 1400.00, Welding; 2683, 382, 383, 386, HOOTEN OIL, 20366.95, OIL/FUEL; 2684, Hampel Oil Distributors, 358.00, SUPPLIES; 378, 380, Martin Marietta Materials, 18917.30, Crusher County Haul; 379, 385, HASKELL LEMON, 39510.00, ASPHALT/CRUSHER RUN; 381, DUB ROSS, 430.50, Tin Horn; 384, LEDBETTER TRUCKING, 12976.76, Hauling; 163, 165, 166, OSU COOPERATIVE EXT, 10726.81, Contractual services/Postage machine; 43, Culligan Mollman Water Conditioning, 324.00, Estimate; 44, Federal Corporation, 460.70, Service; 500, Firelake, 95.87, Groceries; 502, X-Treme Termite & Pest Control, 55.00, Pest control; 343, TransUnion Risk & Alternative, 110.00, MONTHLY SERVICE; 346, BFCU, 948.71, Travel Expense; 347, Transmission Plus, 177.25, PARTS AND LABOR. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse, Thomas.

**ADJOURN**- There being no further business Mr. Stackhouse made a motion to adjourn. Seconded by Mr. Thomas the vote was: AYE- Dennis, Stackhouse, Thomas. The meeting adjourned at 10:44 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Randy Thomas, Chairman

Raeshel Flewallen, County Clerk