

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, November 13, 2018 at 9:00 a.m. The following members were present: Randy Thomas, Chairman, Eddie Stackhouse and Melissa Dennis, Members, Raeshel Flewallen, County Clerk.

**GUESTS**- There were no guests present at today's meeting.

**MINUTES**- A motion was made by Mr. Stackhouse to approve the minutes of November 5, 2018. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**MONTHLY REPORT**- Mr. Stackhouse made a motion to approve the monthly report of the county assessor. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**CASH FUND ESTIMATE OF NEEDS**- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: ST Emergency Fund- \$28,011.49; ST Senior Citizens- \$13,235.53; ST Fire Dept- \$46,614.43; McCloud SD- \$43,149.15; Dale SD- \$20,861.47; Bethel SD- \$31,486.99; Earlsboro SD- \$6,939.95; Macomb SD- \$6,782.64; Pl Grove SD- \$5,793.50; NRC SD- \$15,493.13; SRC SD- \$10,220.40; Grove SD- \$13,024.92; Tecumseh SD- \$53,142.18; Asher SD- \$7,360.97; Shawnee SD- \$96,474.48; Maud SD- \$7,944.12; Wanette SD- \$3,710.97; DA Justice Center- \$3,290.81; Wireless 911 Pott Co- \$24,722.84; Treas Mtg Tax Cert Fee- \$1,084.24; Assessor Fees- \$105.44; ST Soil Conservation- \$6,539.41; Clerk Lien Fee- \$4,048.12; Clerk Preservation Fee- \$5,410.26; CBRIF- \$52,516.67; Floodplain Mgmt- \$2.26; Carter Hall Bldg Maint- \$2,000.00; ST Economic Dev- \$13,565.97; ST Courthouse Cap Imp- \$151,804.19; Pott Co 911 System- \$11.89; Pott Co South Annex- \$379.42; Sher Serv/Courthouse Sec- \$3,807.25; Sheriff Service Fee- \$16,740.90; Highway Unrestricted- \$259,715.14; ST Highway- \$393,607.62; Pott Co Drug Court- \$16,043.91; ST Public Safety Center- \$130,182.18; ST Free Fair Bd/Jr Livestock- \$6,600.83; ST OSU Extension- \$18,317.14. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas.

**TRANSFERS OF APPROPRIATIONS**- There were no transfers submitted for approval.

**BLANKET PURCHASE ORDERS**- Mrs. Dennis made a motion to approve the Blanket Purchase Orders. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas.

**PURCHASE**- Mr. Thomas made a motion to approve District 3 purchasing half-round 32ft end dump trailers off state contract SW0198 for \$33,100 each. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**CONTRACT**- No action was taken regarding a contract between the Family Justice Center and Brandy L. Smith. Richard Smothermon, District Attorney, stated the contract wasn't with the county. Since the contract wasn't with the county it was up to the DA to approve. It was determined the Executive Director didn't fall under contract labor, per Richard Smotherman.

**SEFA REPORT**- Mr. Stackhouse made a motion to sign SEFA report and submit to state auditor. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**AGREEMENTS**- A motion was made by Mrs. Dennis and seconded by Mr. Stackhouse to approve service agreements between Express Employment Professionals and Pottawatomie County Health Department. The motion carried with the following vote: AYE- Stackhouse, Dennis, Thomas.

**TORT CLAIM**- Mrs. Stackhouse made a motion to approve a tort claim for District Two to Eva Moore, low quote, in the amount of \$190.44. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**RECEIVING OFFICERS**- Mr. Stackhouse made a motion to approve removing Shelly Dixson and appoint Corinna Corley and Laura Willis as receiving officers for the Court Clerk. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

A motion was made by Mr. Thomas and seconded by Mr. Stackhouse to approve removing Jacklyn Lock and appoint Melissa Dennis as receiving officer for District 1. The motion carried with the following vote: AYE- Stackhouse, Dennis, Thomas.

**SURPLUS**- Mr. Thomas made a motion to declare surplus a skid mounted sprayer #32743 for District 1. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas.

**DISPOSAL RESOLUTION**- A motion was made by Mr. Thomas to approve the following Disposal Resolution:

ITEM DISPOSED: Skid Mounted Sprayer; S/N: 32743; DATE ACQUIRED: 2/4/15; ACQUIRED FROM: Grissoms LLC; COST PRICE: \$4700.00; DATE DISPOSED: 11/13/18; TRANSFERRED TO: Pott County District 3; PRICE RECEIVED: \$0.

Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas.

**REPAIR**- No action was taken regarding repair of 430 LF of 6" water line for PCSA.

**911 UPDATE**- The next meeting will be December 5<sup>th</sup> at 10:00 a.m.

**FLOODPLAIN UPDATE**- The next meeting will be December 12<sup>th</sup>.

**COMMUNITYWORKS**- There were four transports and Jimmy did a few minor repairs last week.

**PUBLIC SAFETY CENTER**- The total number of inmates is 312. There are 252 males and 60 females. There were booked-in 108 and 107 were released. Three inmates were placed on safety observation.

**SOUTH POTT ANNEX**- Mr. Thomas was checking to see if a warranty was being given from low vendor for repair of water line.

**ENVIRONMENTAL DEPUTY**- Prague landfill is letting the county only, dump for three months free, through DEQ.

**ELECTED OFFICIALS UPDATES**- The courthouse offices will be closing at 2:00 p.m. on Wednesday, November 21 and all day on November 22 and 23 for Thanksgiving.

**PUBLIC COMMENTS**- No one addressed the Board under "Public Comments".

**EXECUTIVE SESSION**- Mrs. Dennis made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(4) for confidential communications between the Board and its attorney concerning the pending claim filed by Lida Christian in CIV-2018-129 against the Board where the Board's attorney has determined that disclosure will seriously impair the ability of the Board to process the claim in the public interest. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Dennis, Thomas.

**ADJOURN EXECUTIVE SESSION**- Mrs. Dennis made a motion to adjourn Executive Session and return to the regular meeting. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas.

**VOTE ON ACTION**- A motion was made by Mr. Stackhouse to let Richard Smothermon, District Attorney, to contact Lida Christian's attorney to resolve the issue. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**PURCHASE ORDERS/CLAIMS**- Mr. Stackhouse made a motion to approve the following Purchase Orders/Claims: 2961, Constellation New Energy 8048.27, Gas Usage; 6, ALL PHASE ELECTRIC, 1107.63, Service; 104, 107, 108, OCS, Inc, 4459.02, ADMIN FEE/RENT/REIMBURSEMENT; 105, 961, 966, 63, 11, EUREKA, 149.23, WATER; 106, SOS, 105.00, COPIER LEASE PAYMENT; 5, First United Bank, 1905.39, Lease Payment; 5, Reliable Transmission, 1998.00, Repair; 81, CHIEF FIRE & SAFETY, 3464.00, HOSE; 82, 959, 960, Windstream, 605.96, PHONE; 83, 86, 89, 91, CVEC, 220.00, ELECTRIC; 84, AtLink Services, 68.90, INTERNET; 85, Critical Comm, 185.80, Pager; 87, 958, 169, PCDA, 155.58, WATER; 88, 90, 166, PCRW, 90.00, WATER; 92, 93, 94, RUSH PROPANE, 1247.40, PROPANE; 95, FUELMAN, 99.63, FUEL; 960, RANDY'S AUTOMOTIVE, 260.07, Auto Repairs; 962, 968, Conduent Government Systems, 3544.50, COMPUTERIZED INDEXING/SEARCH STATIONS; 963, 80, 81, 961, 968, 93, AT&T, 86.05, INTERNET/PHONE; 964, 957, ROD'S PEST CONTROL, 230.00, Pest control; 965, 967, 84, 964, QUILL, 718.63, Supplies/Subscription; 969, American Self Storage, 125.00, Storage Rental; 970, OG&E, 190.03, ELECTRIC SERVICES; 971, Alliance Maintenance, Inc, 5210.00, CLEANING SERVICE; 972, 973, 76, ONG, 735.16, gas; 974, Total Assessment Solutions Corp, 6875.00, Appraisal; 975, Shawnee News-Star, 510.89, Newspaper Ad; 976, Cintas Corporation, 138.49, BLANKET; 977, LOCKE SUPPLY, 342.19, BLANKET; 978, Peltier Lawn Service, 173.00, LAWN MAINTENANCE; 979, KING, T, 70.91, TRAVEL; 980, Peltier Lawn Service, 200.00, BLANKET; 981, Communityworks, 4332.52, HOUSING OF JUVENILES; 75, JUST-RITE CLEANING, 2075.00, CLEANING; 77, 954, VERIZON WIRELESS, 145.12, WIRELESS/INTERNET; 78, Central Disposal, 90.00, TRASH; 79, Brandon's Lawn Care & Landscaping, 300.00, LAWN MAINTENANCE; 82, Citizen Potawatomi Nation Health Services, 588.00, BLANKET; 83, 953, 95, Whites Ace, 530.07, Supplies; 85, PAR, Inc., 161.70, SUPPLIES; 86, Kaplan Early Learning, 137.89, Forms; 87, NCS Pearson, 96.40, SUPPLIES; 88, American Air Conditioning & Heating, 1220.00, Service; 951, G & G Services, 5000.00, Tree Trimming/Removal; 952, Kirby Smith, 509.07, Parts And Supplies; 955, 148, 149, HOOTEN OIL, 6233.54, Fuel/Supplies; 956, 974, Stewarts Wholesale, 3983.35, Parts And Supplies; 962, Fusion, 56.53, Equipment; 963, Shawnee Lube, 729.47, PARTS, LABOR & SERVICES; 965, Bruckner Truck Sales, 498.09, BLANKET; 966, BUDDYS HARDWARE, 757.83, Tools/Supplies; 967, Rowdy Boys Plumbing, 2849.00, Service; 969, ACME GLASS, 65.00, Service; 970, Cooper Auto Group, 2499.99, Repair; 971, Heartland Heavy Parts, 70.23, LIGHTS; 972, Great Plains, 541.04, Equipment Rental; 973, Pattillo, S, 850.00, Repair; 975, 66, Vyve Broadband, 111.26, Equipment Rental/Service; 142, Martin Marietta Materials, 6329.59, BLANKET; 143, Cummins Construction, 1877.15, HMHL ASPHALT; 144, 145, 152, WYCHE QUARRY, 14355.00, BLUE SHALE; 146, WATKINS HEATING & AIR, 6490.00, Estimate; 147, 151, 154, 153, LEDBETTER TRUCKING, 48549.11, Hauling; 150, Sunbelt Equipment & Supply, 4320.00, STEEL PIPE; 13, 14, WELCH STATE BANK, 1225.98, Lease Payments; 62, Robinson, K, 216.39, TRAVEL; 64, Stone, F, 75.00, CLEANING SERVICE; 65, MCDANIEL, S, 184.90, TRAVEL; 32, BancFirst Insurance Services, 19228.40, INSURANCE; 33, Constellation New Energy-Gas Division, 1344.41, Gas Usage; 34, Quality Plumbing, 1531.40, PLUMBING REPAIRS; 165, CENTERPOINT ENERGY, 74.09, gas; 167, Dollar General, 50.00, Groceries; 168, Firelake, 340.49,

Groceries; 170, WANETTE PUBLIC WORKS AUTHORITY, 72.96, WATER; 171, Potelco Lockbox, 67.77, PHONE; 111, TransUnion Risk & Alternative, 110.00, MONTHLY SERVICE; 112, Finish Line, 3780.20, FUEL; 113, Auto Max, 1115.70, PARTS AND LABOR; 92, CITY OF TECUMSEH, 48.54, WATER; 94, John Deere Financial, 206.76, Parts And Supplies; 12, 13, OSU-CTP, 160.00, Classes. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**ADJOURN**- There being no further business Mr. Stackhouse made a motion to adjourn. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Dennis, Thomas. The meeting adjourned at 11:05 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Randy Thomas, Chairman

Raeshel Flewallen, County Clerk