

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, November 26, 2018 at 9:00 a.m. The following members were present: Randy Thomas, Chairman, Eddie Stackhouse and Melissa Dennis, Members, Alana Coon, 1<sup>st</sup> Deputy County Clerk.

**GUESTS**- There were no guests present at today's meeting.

**BID**- Mr. Thomas made a motion to award one or more 2019 or newer 71 passenger conventional route bus & one or more 2019 or newer 31 passenger (53 passenger) flat floor ADA lift bus for schools within Pottawatomie County to low bid, Summit Bus. Tecumseh Schools will purchase five 71 passenger buses and one 31 passenger bus. They will also purchase cameras for each bus. The buses will be on 5-yr leases. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**PAYROLL**- Mr. Stackhouse made a motion to approve payroll for November 1 thru November 15, 2018 with one raise and overtime for District 1. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Dennis, Thomas.

**MINUTES**- Mr. Thomas made a motion to approve the minutes of regular meeting on November 19, 2018. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas. Stackhouse abstained.

A motion was made by Mr. Thomas and seconded by Mrs. Dennis to approve special meeting minutes of November 19, 2018 with a correction on the date and adding list of vendors present. The motion carried with the following vote: AYE- Dennis, Thomas. Stackhouse abstained.

**TRANSFERS OF APPROPRIATIONS**- Mrs. Dennis made a motion to approve the following Transfers of Appropriations: Pott County South Annex- \$40,000 from M & O to capital outlay; County Clerk- \$54,000 from salaries to benefits; General Gov- \$1,115.70 from M & O to Sheriff M & O; Sheriff Courthouse Sec- \$700 from benefits to salaries. The motion was seconded by Mr. Stackhouse and the vote was: AYE- Stackhouse, Dennis, Thomas.

**BLANKET PURCHASE ORDERS**- Mrs. Dennis made a motion to approve the Blanket Purchase Orders with the addition of PO 3592 to Martin Marietta for \$6350 for District 3. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Dennis, Thomas.

**APPOINTMENT**- A motion was made by Mr. Thomas to appoint Brad Schmidt to replace Steve Nelms as City of Shawnee representative to PCDA Board. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas.

**NEWSPAPER SELECTION**- Mrs. Dennis made a motion to select Countywide to publish counties' legale from December 2018- March 2019. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas.

**911 UPDATE**- The next meeting is December 5<sup>th</sup> at 10:00 a.m.

**FLOODPLAIN UPDATE**- The next meeting is December 12<sup>th</sup> at 9:00 a.m.

**COMMUNITYWORKS**- There was one transport and no repairs last week.

**PUBLIC SAFETY CENTER**- The current number of inmates is 293. There are 242 males and 51 females. They booked-in 49 and released 64. One inmate was placed on safety observation.

**SOUTH POTT ANNEX**- It was stated the work on the water line should begin in a couple of months.

**ENVIRONMENTAL DEPUTY**- It was stated two citations were written this week. Two suspects had to clean up site where 420 pounds of trash was dumped. Dump site on Fishmarket is being filled with dirt. At this time an AP is being developed where citizens can take pictures and send along with complaints of dumping. Buford White's Ace is partnering with citizens and giving fence material at a deep discount to help with the problem.

**ELECTED OFFICIALS UPDATES**- There were no new updates.

**PUBLIC COMMENTS**- Tommy Arnold reminded the commissioners about the CPR classes at District 1 & 2.

**PURCHASE ORDERS/CLAIMS**- Mr. Stackhouse made a motion to approve the following Purchase Orders/Claims: 2, Midwest Bus Sales, 65500.00, Bus; 14, SHI International Corp, 7453.70, Technology; 1080, Thomson Reuters-West, 313.38, Offender Lookup; 1081, MacArthur Storage, 185.00, Rent; 1082, QUILL, 201.34, SUPPLIES; 1083, 1112, 71, AT&T, 3867.39, PHONE; 1084, PRESORT FIRST CLASS, 2000.00, POSTAGE; 1085, Carter, P, 19.62, TRAVEL; 7, ONG, 315.71, gas; 1108, CL Boyd, 1461.40, PARTS AND LABOR; 1109, Sunbelt Equipment & Supply, 285.88, Steel; 1110, First Choice Coffee, 349.52, COFFEE

AND SUPPLIES; 1111, VERIZON WIRELESS, 106.80, INTERNET; 1113, Waste Disposal Services, 115.00, Estimate; 1114, 1115, OG&E, 439.29, ELECTRIC; 1116, PC Office Supply, 74.86, SUPPLIES; 1117, O'Reilly Automotive Stores, 252.68, PARTS AND LABOR; 1118, CH&W Commercial Tire, 1060.00, TIRES AND REPAIRS; 1119, CED #4, 1381.76, Signs; 1120, AMERICAN LOGO SIGN, 1250.00, Posts; 1121, Sigman Welding, 800.00, Repair; 1122, Top Notch Security, 4950.00, Surveillance System; 1123, 1125, SNB Bank, 4063.29, Lease Payments; 1124, 1127, 1129, 1130, 1131, 1132, 1133, 1134, 1135, 1136, 1137, 1138, Prosperity Bank, 25804.29, Lease Payments; 1126, WELCH STATE BANK, 1298.97, Lease Payment; 1128, Deere Credit, Inc, 1334.98, Lease Payment; 1139, NBC Oklahoma, 2464.12, Lease Payment; 164, 165, HASKELL LEMON, 15259.61, ASPHALT; 166, DUB ROSS, 11513.00, Tin Horn; 69, 70, OSU COOPERATIVE EXT, 14501.81, Contractual services/Postage Machine; 72, Whites Ace, 127.96, Heater; 42, Watson & Sons, 100.00, CARPET CLEANING; 189, Windstream, 111.03, PHONE; 190, Automatic Fire Control, 108.54, Service; 191, 193, 198, Dollar General, 266.80, Groceries; 192, 200, Firelake, 972.78, Groceries; 194, 197, Guderian Foods, 254.65, Groceries; 195, Braums, 20.34, Groceries; 196, Massco, 59.16, SUPPLIES; 199, SOS, 175.00, SUPPLIES; 6, Nabholz, 8200.00, HVAC Unit; 7, Schilt Management Services, 166519.68, PAYMENT; 106, Office Depot, 199.26, Parts And Supplies; 14, Shred-It USA, 85.50, Shredding. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**ADJOURN**- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas. The meeting adjourned at 9:44 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Randy Thomas, Chairman

Raeshel Flewallen, County Clerk

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, December 10, 2018 at 9:00 a.m. The following members were present: Randy Thomas, Chairman, Eddie Stackhouse, Member, Raeshel Flewallen, County Clerk.

**GUESTS-** Meghan Bowman, OSBI, was welcomed to today's meeting.

**MONTHLY REPORTS-** Mr. Stackhouse made a motion to approve the monthly reports of the Assessor, Health Department, Court Clerk, Election Board, Treasurer, and County Clerk. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas.

**PAYROLL-** A motion was made by Mr. Stackhouse and seconded by Mr. Thomas to approve payroll for November 16 thru November 30, 2018 with raises for all in District 2. The motion carried with the following vote: AYE- Stackhouse, Thomas.

**CASH FUND ESTIMATE OF NEEDS-** Mr. Stackhouse made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: ST Fire Dept- \$45,129.03; ST Senior Citizens- \$12,794.96; ST Emergency- \$27,115.88; Wireless 911- \$24,375.21; DA Justice Center- \$3,189.33; ST Soil Conservation- \$6,319.23; ST OSU Extension- \$17,738.59; Earlsboro SD- \$6,718.06; Maud SD- \$7,688.55; ST Economic Dev- \$13,171.17; Pott Co 911- \$22,248.15; ST Free Fair Bd/Jr Livestock- \$6,387.24; Pott Co South Annex- \$47,354.20; ST Courthouse Cap Imp- \$235,468.59; Tecumseh SD- \$51,415.07; Asher SD- \$7,123.08; Shawnee SD- \$92,977.57; Wanette SD- \$3,588.87; SRC SD- \$9,903.38; County Rewards Rev- \$88.26; Treas Mtg Tax Cert Fee- \$741.92; Grove SD- \$12,600.10; Macomb SD- \$6,561.15; NRC SD- \$14,987.07; Pl Grove SD- \$5,608.98; Bethel SD- \$30,424.32; Dale SD- \$20,207.58; Carter Hall Bldg Maint- \$2,000.00; McLoud SD- \$41,608.49; Pott Co Drug Court- \$12,659.91; Floodplain Mgmt- \$102.47; CBRIF- \$53,220.86; ST Public Safety Center- \$125,699.11; Assessor Fees- \$294.18; ST Highway- \$407,088.40; Clerk Lien Fee- \$9,633.77; Clerk Presv Fee- \$6,547.64; Highway- \$311,625.21; Sheriff Service Fee- \$15,337.55; Sher Serv/Courthouse Sec- \$4,991.58. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas.

**ENVIRONMENTAL DEPUTY-** There was one citation and two warnings given last week. The fence on Williams is being put up. Twelve tires were picked up and CH&W have partnered with the county so they have a place to dispose of tires collected.

**MINUTES-** Mr. Stackhouse made a motion to approve the minutes of December 3, 2018. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas.

**TRANSFERS OF APPROPRIATIONS-** Mr. Stackhouse made a motion to approve the following Transfers of Appropriations: Visual Inspection- \$25,000 from salaries to benefits; Assessor- \$20,000 from salaries to benefits; Wanette SD- \$9,465 from capital outlay to M & O; NRC SD- \$2,495 from capital outlay to M & O. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas.

**BLANKET PURCHASE ORDERS-** A motion was made by Mr. Stackhouse and seconded by Mr. Thomas to approve the Blanket Purchase Orders. The motion carried with the following vote: AYE- Stackhouse, Thomas.

**911 UPDATE-** The Board gave approval for Tommy Arnold to go ahead and consolidate maps with the City of Shawnee.

**FLOODPLAIN UPDATE** The next meeting is this Wednesday at 9:00 a.m.

**COMMUNITYWORKS-** There was one transport and no repairs last week.

**PUBLIC SAFETY CENTER-** There current number of inmates is 286. There are 231 males and 55 females. There were 106 booked-in and 94 released. Two inmates were placed on safety observations. Mrs. Thompson will be cooking a holiday meal for the staff and vendors donated some items for door prizes.

**SOUTH POTT ANNEX-** It will be approximately seven weeks when the water line will be replaced.

**ELECTED OFFICIALS UPDATES-** Mrs. Flewallen stated the offices in the courthouse would be closed December 24 & 25 for Christmas and December 31 at noon and January 1 for New Years' Day.

**PUBLIC COMMENTS-** Travis Palmer, Undersheriff, addressed the Board about getting space for Meghan Bowman, OSBI, in the courthouse. She does all the investigations for the sheriff's department. Mr. Thomas said it would be on next week's agenda to discuss approval.

**PURCHASE ORDERS/CLAIMS-** Mr. Stackhouse made a motion to approve the following Purchase Orders/Claims: 2962, 1221, 51, 121, Whites Ace, 713.19, Oven/Supplies; 483, CEC Corporation, 6138.00, Plans; 15, 1216, 102, 119, ONG, 1765.98, gas; 16, 1215, 77, OG&E, 7991.60, ELECTRIC; 85, 130, 131, District 1, 545.30, Fuel; 86, Shawnee Dumpsters, 1340.00, DUMPSTER RENT; 49, Conduent Government Systems, 5254.20, Service; 132, Freeman, J, 600.00, Fees; 133, 134, 135, OCS, Inc, 4306.54, Fees/Rent/Reimbursement; 134, SOS, 105.00, COPIER LEASE PAYMENT; 136, DAC, 1801.73, Funds

Deposited; 6, First United Bank, 1905.39, Lease Payment; 110, 114, 120, Comdata, 577.08, FUEL; 111, 112, 117, Myder, 9209.42, Testing/Maintenance/Repair; 113, 116, Circle B, 470.02, FUEL; 115, Marco Enterprises, 599.96, Repair; 118, Brown & Sons Towing & Recovery, 496.00, TOWING FEE; 119, Critical Comm, 185.80, Pager; 120, AtLink Services, 68.90, INTERNET; 121, Windstream, 222.04, PHONE; 122, 123, FUELMAN, 364.25, FUEL; 124, 125, PCRW, 60.00, WATER; 126, 225, PCDA, 93.21, WATER; 127, COEDD, 100.00, Testing; 1213, American Self Storage, 125.00, Storage Rental; 1214, Alliance Maintenance, 5210.00, CLEANING; 1217, 1234, Vyve Broadband, 403.40, INTERNET/RENT; 1218, Shawnee News-Star, 645.30, Newspaper Ad; 1219, EUREKA WATER COMPANY, 13.90, WATER; 1220, ROD'S PEST CONTROL, 175.00, Pest control; 1221, 1228, 115, QUILL, 1542.42, SUPPLIES; 1222, 106, 1239, 117, Central Disposal, 437.00, Trash; 1223, Affordable Mini Storage, 45.00, Rent; 1224, GRIMSLEY'S, 78.10, BLANKET; 1225, 1226, 1227, Potter, M, 10750.00, Training; 1229, SHAWNEE FIRE & SAFETY, 612.00, Inspection/Repairs; 1230, UNITED STATES POSTAL SERVICE; 214.00, PO Box Service Fee; 103, VERIZON WIRELESS, 40.01, WIRELESS SERVICE; 104, 105, 1224, 1229, AT&T, 63.71, Phone; 107, JUST-RITE CLEANING, 2075.00, CLEANING; 108, Shawnee News-Star, 187.19, Subscription; 1222, 1225, Randy's Tire, 950.54, TIRES AND REPAIRS; 1223, Guardian Security Systems, 32.95, Estimate; 1226, Bestwestern Cimarron Hotel & Suites, 97.76, Hotel stay; 1227, 1232, 1233, 1240, 1244, NAPA Auto, 2902.15, PARTS, LABOR & SERVICES; 1228, CED #4, 460.90, PARTS AND LABOR; 1230, Fusion, 56.63, Equipment; 1231, BUDDYS HARDWARE, 526.31, Tools/Supplies; 1235, PCDA, 58.12, WATER; 1236, 191, 192, 193, Martin Marietta Materials, 37774.60, Crusher; 1237, Atwoods Distribution, 157.46, Parts/Tools/Supplies; 1238, Unifirst Holdings, 781.97, Uniforms/Supplies; 1241, HOOTEN OIL, 5131.62, Gas/Fuel; 1242, CL Boyd, 412.15, PARTS AND LABOR; 1243, O'Reilly Automotive Store, 85.21, PARTS AND LABOR; 1245, Hampel Oil Distributors, 358.00, OIL; 188, Streater Dozer & Backhoe Service, 1056.00, Rip Rap; 189, Vulcan Materials Company, 18948.99, WASHED CHIPS; 190, Custom Pavement Maintenance & Safety, 7685.00, Repair; 194, LEDBETTER TRUCKING, 14810.28, Hauling; 195, HOOTEN OIL, 3216.70, DIESEL FUEL; 16, 17, WELCH STATE BANK, 1225.98, Lease Payments; 76, Smith, C, 66.51, TRAVEL; 78, Mother Natures, 75.00, Pest control; 79, MCDANIEL, S, 156.76, TRAVEL; 80, Miller, K, 236.47, TRAVEL; 81, Stone, F, 75.00, CLEANING; 49, Hunzicker Brothers, 163.78, supplies; 50, Hunzicker Brothers, 314.92, BLANKET; 52, Culligan Mollman Water Conditioning, 35.00, Water Treatment; 53, 54, AIR FORCE 1 A/C & HEATING, 4611.81, A/C REPAIRS; 55, Goad and Sons Construction, 3000.00, Service; 56, Quality Plumbing, 377.90, PLUMBING REPAIRS; 218, City Green Lawn Care, 60.00, Mowing; 219, Stratford Insurance, 730.34, INSURANCE; 220, 222, 135, PC Office Supply, 483.00, Supplies; 221, OKLAHOMA ELECTRIC COOPERATIVE, 424.00, ELECTRIC; 223, Guderian Foods, 194.05, Groceries; 224, WANETTE PUBLIC WORKS AUTHORITY, 67.00, WATER; 226, City Green Lawn Care, 60.00, Mowing; 227, Graves Foods, 184.51, SUPPLIES; 228, Firelake, 283.04, Groceries; 229, First Choice Coffee, 180.55, BLANKET; 230, DanRan Mechanical, 450.00, Install; 231, Potelco Lockbox, 67.77, PHONE; 233, Steves Propane, 196.90, PROPANE; 8, Schilt Management Services, 47032.82, PAYMENT; 136, TransUnion Risk & Alternative, 110.00, Searches; 137, Eagle Vision Drones, 50.00, Equipment; 116, John Deere Financial, 69.93, Parts And Supplies; 118, CITY OF TECUMSEH, 48.54, WATER; 122, Great Plains, 10000.00, Tractor; 15, Peregrine Corporation, 812.20, ENVELOPES. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas.

**ADJOURN-** There being no further business Mr. Stackhouse made a motion to adjourn the meeting. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas. The meeting adjourned at 9:56 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

By: Randy Thomas, Chairman

ATTEST:

Raeshel Flewallen, County Clerk