

The Pottawatomie County Board of County Commissioners met in a regular meeting on March 18, 2019 at 1:00 p.m. The following members were present: Eddie Stackhouse, Chairman, Melissa Dennis, Member, Raeshel Flewallen, County Clerk.

GUESTS- All the guests were welcomed to today's meeting.

MINUTES- Mrs. Dennis made a motion to approve the minutes of March 4, 2019. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

A motion was made by Mrs. Dennis to approve the special meeting minutes of March 11, 2019. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

PAYROLL- Mrs. Dennis made a motion to approve payroll for March 1 thru March 15, 2019 with one raise in the sheriff's office. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

MONTHLY REPORTS- A motion was made by Mrs. Dennis and seconded by Mr. Stackhouse to approve the monthly reports of the Assessor, Health Department, Treasurer, Court Clerk, County Clerk, and Election Board. The motion carried with the following vote: AYE- Dennis, Stackhouse.

TRANSFERS OF APPROPRIATIONS- Mr. Stackhouse made a motion to approve the following Transfers of Appropriations: Assessor- \$1,719.78 from salaries to benefits; VAWA- \$2,750 from benefits to salaries; Community Service- \$156.60 from M & O to salaries and \$17.86 from M & O to benefits. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

BLANKET PURCHASE ORDERS- A motion was made by Mr. Stackhouse and seconded by Mrs. Dennis to approve the Blanket Purchase Orders with the addition of G W Van Keppel for \$15,000, for District 1 and Haskell Lemon for \$1,000 for District 3. The motion carried with the following vote: AYE- Dennis, Stackhouse.

PEOSH TRAINING STANDARDS- A motion was made by Mrs. Dennis to approve adopting PEOSH reasonable training standards for all employees. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

AED'S- Mrs. Dennis made a motion to approve the purchase of eight AED's for \$19,758. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

LEAVE POLICY- Mrs. Dennis made a motion to approve the following leave policy changes for vacation only: 1-5 yrs is 80 hours; 6-10 yrs is 120 hours; 11-20 is 160 hours; 21 and above is 200 hours. This shall not entitle employees to retroactive accumulation of leave as a result of this amendment. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus an OKI Microline 420 9-pin printer for the county clerk's office. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

DISPOSAL RESOLUTION- A motion was made by Mrs. Dennis to approve the following Disposal Resolution:

ITEM DISPOSED: OKI Microline 420 9-pin printer; S/N: A0C006949D0; DATE ACQUIRED: 8/1/2012; ACQUIRED FROM: Kellpro; COST PRICE: \$534.39; DATE DISPOSED: 3/18/2019; TRANSFERRED TO: Junked; PRICE RECEIVED: \$0.

Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

SURPLUS- A motion was made by Mr. Stackhouse to approve declaring surplus a 2015 Mack 10-wheeler for District 1. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

DISPOSAL RESOLUTION- A motion was made by Mrs. Dennis to approve the following Disposal Resolution:

ITEM DISPOSED: 2015 Mack 10-wheeler; S/N: 1M2AN09C9FM020506; DATE ACQUIRED: 5/11/2015; ACQUIRED FROM: Enid Mack Sales; COST PRICE: \$113,845.00; DATE DISPOSED: 3/18/2019; TRANSFERRED TO: Pott County Dist 3; PRICE RECEIVED: \$79,000.

Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

PURCHASE- A motion was made by Mr. Stackhouse and seconded by Mrs. Dennis to approve the purchase of 2019 Peterbilt with dump bed, Serial #2NP3LJDX7KM276343, from SW035T for District 1. The motion carried with the following vote: AYE- Dennis, Stackhouse.

COUNTY OWNED PROPERTY- A motion was made by Mrs. Dennis to approve setting a price of \$750 minimum for all three lots of county owned property, parcel #0015-00-148-020-0-000-00 (704 S Union). Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

Mrs. Dennis made a motion to approve setting a price of \$500 minimum for two lots of county owned property, parcel #1455-00-001-005-0-000-00 (604 E Anna). Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

A motion was made by Mrs. Dennis and seconded by Mr. Stackhouse to approve setting a price of \$750 minimum for three lots of county owned property, parcel #3555-00-017-020-0-000-00 (1316 E 11th). The motion carried with the following vote: AYE- Dennis, Stackhouse.

911 UPDATE- The next meeting will be April 17th at 10:00 a.m. on Acme Road.

FLOODPLAIN UPDATE- The next meeting will be April 10th at 9:00 a.m.

COMMUNITYWORKS- There were two transports and Jimmy repaired a button in shower C.

PUBLIC SAFETY CENTER- The current number of inmates is 286. There are 236 males and 50 females. They booked-in 97 and 100 were released. Five inmates were placed on safety observations.

ENVIRONMENTAL DEPUTY- There were ten warnings and one citation written. They collected 16,000 pounds of trash.

ELECTED OFFICIALS UPDATES- Mrs. Flewallen stated that a representative from Security Benefits would be in her office tomorrow.

PUBLIC COMMENTS- It was stated that Jimmy was on vacation so if anyone has problems they need to call the commissioner's office.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 227, 2040, Pottawatomie County District #1, 101.50, FUEL; 228, EUREKA, 33.40, WATER; 25, Evident, 420.65, SUPPLIES; 26, Professional Ambulance Sales & Services, 77016.00, AMBULANCE; 27, Citizen Potawatomie Nation, 35419.29, Fees; 189, 191, RUSH PROPANE, 1426.80, PROPANE; 190, 2029, 171, VERIZON WIRELESS, 370.11, WIRELESS; 192, 203, 2033, 166, 2075, 2076, 2077, 389, 390, 391, 392, 206, 208, OG&E, 5881.81, ELECTRIC; 193, 194, 195, 196, 2074, 383, CVEC, 581.29, ELECTRIC; 197, 198, PCRW Dist#3, 60.00, WATER; 199, PCDA, 35.09, WATER; 200, Critical Comm, 185.80, Pager; 201, Comdata, 144.62, FUEL; 202, Stolz Telecom, 4580.00, SUPPLIES; 204, 2031, 175, ONG, 2080.32, gas; 32, 33, Pottawatomie County Junior Livestock Show, 9561.66, PRIZES AND AWARDS/CONTRACTUAL SERVICES; 34, DEMCO PRINTING, 1945.00, SUPPLIES; 35, TS&H SHIRT COMPANY, 3224.00, Awards; 2025, MacArthur Storage, 185.00, Storage Rental; 2026, OKLAHOMA PRESS SERVICE, 125.00, Open meetings/records; 2027, 2028, ROD'S PEST CONTROL, 350.00, Pest control; 2030, Alliance Maintenance, 5210.00, Cleaning Office; 2032, 2034, 2035, 167, 2068, 137, 256, 2037, Sac & Fox Nation, 591.08, HOUSING OF JUVENILES; 2038, Affordable Cremation Service, 358.00, Cremation; 2039, EUREKA WATER COMPANY, 27.80, WATER; 165, Pitney Bowes, 705.00, MAILING SYSTEM EQUIPMENT; 168, 134, CITY OF SHAWNEE, 87.04, WATER & SEWER; 169, ARMSTRONG PEST CONTROL, 120.00, Pest control; 170, Glaxosmithkline Pharmaceuticals, 1826.00, Vaccine; 172, 198, 26, QUILL, 2844.29, SUPPLIES; 173, Express Services, 675.17, Professional Services; 174, Citizen Potawatomie Nation Health Services, 98.00, X-Ray Services; 176, Brandon's Lawn Care & Landscaping, 300.00, LAWN MAINTENANCE; 177, 204, Central Disposal, 160.00, TRASH; 2042, NBC Oklahoma, 2464.12, LEASE; 2043, 2046, 2049, 2050, 2051, 2052, 2053, 2054, Prosperity Bank, 18867.33, LEASE; 2044, WELCH STATE BANK, 1298.97, LEASE; 2045, 2047, SNB Bank NA, 4063.29, LEASE; 2048, Deere Credit, 1334.98, LEASE; 2055, 257, LOWES, 482.15, Parts/Tools/Supplies; 2056, 201, O'Reilly, 631.56, PARTS AND LABOR; 2057, Unifirst Holdings, 860.02, UNIFORM CHARGES; 2058, P & K Equipment, 56.61, PARTS AND LABOR; 2059, 131, Vyve Broadband, 112.32, Equipment Rental/Internet; 2060, Cornerstone Wiring & Electrical Services, 1480.00, Equipment; 2061, 304, 308, 309, HOOTEN OIL, 11665.76, OIL/FUEL; 2062, Atwoods Distribution, 599.80, Tools/Supplies; 2063, G.W. VAN KEPPEL, 341.99, Parts And Supplies; 2064, 2071, CED #4, 956.68, Signs; 2065, 2066, 82, Windstream, 387.94, PHONE; 2067, 2069, KB Electric, 1500.00, Service; 2070, 2083, CH&W Commercial Tire, 1595.89, Tires/Service; 2072, 2073, Stackhouse, E, 404.26, TRAVEL AND MEALS; 2078, HOW Rubber, 199.65, Hoses/Repairs; 2079, Premier Truck Group, 678.08, PARTS AND LABOR; 2080, Cooper Auto Group, 1886.47, Estimate; 2081, 2084, Stewarts Wholesale, 1787.30, Repair/Parts/Labor; 2082, NAPA Auto, 329.32, PARTS AND LABOR; 302, LEDBETTER TRUCKING, 20869.14, Hauling; 303, 306, DUB ROSS, 12436.48, CULVERT; 305, 312, 313, 314, Martin Marietta Materials, 33154.25, Crusher; 307, Direct Discount Tire, 2596.88, Tires; 310, Mike Graham Auctioneer, 19500.00, Truck; 311, Fensco, 4066.80, PIPE; 30, Virco, 4024.46, Furniture; 132, OFFICE DEPOT, 154.41, SUPPLIES; 133, Miller, K, 336.00, TRAVEL; 135, 136, OSU COOPERATIVE EXT, 14501.81, Contractual services/Postage machine; 9, PCPSC, 139853.62, Payroll; 384, X-Treme Termite & Pest Control, 55.00, Pest control; 385, CENTERPOINT ENERGY-ARKLA, 163.03, gas; 386, First Choice Coffee, 79.85, COFFEE AND SUPPLIES; 387, U.S. FOODSERVICE, 248.68, Groceries; 388, Firelake, 500.00, Groceries; 11, Nabholz, 1187.76, HVAC Unit; 254, 255, MTM Recognition Corporation, 198.00, Plaques; 258, SHAWNEE ANIMAL HOSPITAL, 107.80, SUPPLIES; 195, Whites Ace, 86.55, Parts And Supplies; 196, Dixons Brake And Alignment, 1131.19,

Repairs; 197, John Deere Financial, 80.65, Parts And Supplies; 199, Comdata, 203.14, FUEL; 200, ONG, 197.37, gas; 202, CITY OF TECUMSEH, 48.54, WATER; 203, UNCOMMON THREADS, 231.00, Shirts; 204, Central Disposal, 70.00, TRASH; 205, KIRC RADIO, 300.00, ADVERTISING; 209, Rooker, M, 108.00, Travel Expense; 31, MTM Midwest Trophy, 65.00, Badge; 25, Magnus, W, 62.64, TRAVEL; 27, Shred-It USA, 83.99, Shredding. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

ADJOURN- There being no further business Mr. Stackhouse made a motion to adjourn. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse. The meeting adjourned at 2:18 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Eddie Stackhouse, Chairman

Raeshel Flewallen, County Clerk