

The Pottawatomie County Board of County Commissioners met in a special meeting on May 28, 2019 at 10:00 a.m. The following members were present: Eddie Stackhouse, Chairman, Melissa Dennis and Randy Thomas, Members, Raeshel Flewallen, County Clerk.

GUESTS- All the guests were welcomed to today's meeting.

MINUTES- Mr. Thomas made a motion to approve the regular meeting minutes of May 6, 2019. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

A motion was made by Mr. Thomas and seconded by Mr. Stackhouse to approve the special meeting minutes of May 13, 2019. The motion carried with the following vote: AYE- Thomas, Stackhouse. Dennis abstained.

Mrs. Dennis made a motion to approve the regular meeting minutes of May 20, 2019. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

PAYROLL- Mrs. Dennis made a motion to approve payroll as presented for May 1 thru May 15, 2019. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

TRANSFERS OF APPROPRIATIONS- A motion was made by Mrs. Dennis to approve the following Transfers of Appropriations: Use Tax- \$52,966.44 from M & O DA Use Tax to M & O Cap Out Use Tax; Sheriff- \$36,208.69 from benefits to salaries; \$7,750.00 from benefits to salaries; \$10,500.00 from benefits to M & O; \$1.00 from benefits to leases and rentals; Election Board- \$1,500.00 from benefits to salaries; Visual Inspection- \$4,500.00 from salaries to benefits. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

BLANKET PURCHASE ORDERS- Mrs. Dennis made a motion to approve the Blanket Purchase Orders. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

ACCO WORKERS COMPENSATION- Mr. Thomas made a motion to approve the ACCO workers compensation insurance quote for \$222,225 with the one payment option. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

ETR CONTRACT- A motion was made by Mrs. Dennis to approve renewal of ETR Contract ETRCR4-63-2(05)14, for District 2. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Thomas, Stackhouse.

WATER MANAGEMENT PLAN- Mrs. Dennis made a motion to approve renewal for the Water Management Plan for the courthouse for \$3,079 a year. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

UTILITY PERMIT- No action was taken regarding a utility permit for DCP Operating Company in the SESE/4 of Section 36-T12N-R3E crossing E1070.

COUNTY OWNED PROPERTY- A motion was made by Mr. Thomas to approve setting a price of \$1000 minimum for county owned property parcel #0015-00-130-010-0-008-00 (123 W Farrall). Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

RECEIVING OFFICER- Mr. Thomas made a motion to approve removing Melissa Dennis and adding Sarah Braquel Stephens as receiving officer for District 1. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Thomas, Stackhouse.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a computer and monitor for the County Clerk's office. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

DISPOSAL RESOLUTION- A motion was made by Mrs. Dennis to approve the following Disposal Resolution:

ITEM DISPOSED: HP Computer; S/N: MXL21308GI; DATE ACQUIRED: 6/28/12; ACQUIRED FROM: Kellpro; COST PRICE: \$1,170.00; DATE DISPOSED: 5/28/2019; TRANSFERRED TO: Junked; PRICE RECEIVED: \$0.

ITEM DISPOSED: HP Monitor LE2202X; S/N: CNT212M5G7; DATE ACQUIRED: 6/28/12; ACQUIRED FROM: Kellpro; COST PRICE: Included with computer above; DATE DISPOSED: 5/28/2019; TRANSFERRED TO: Junked; PRICE RECEIVED: \$0.

TORT CLAIM- Mr. Thomas made a motion and it was seconded by Mrs. Dennis to approve the claim. After further discussion the motions were rescinded. They want to look over police documentation and video.

911 UPDATE- The next meeting is June 19th at 10:00 a.m.

FLOODPLAIN UPDATE- The next meeting is August 24th at 9:00 a.m.

COMMUNITYWORKS- There was one transport and repair done to a window last week.

PUBLIC SAFETY CENTER- The current number of inmates is 338. There are 266 males and 72 females. They booked-in 99 and released 82. Three inmates were placed on safety observations.

ENVIRONMENTAL DEPUTY- There has been one citation written, five warnings, and 10-15 verbal warnings. Three new dumpsites were investigated and there was 261,050 pounds of trash collected.

ELECTED OFFICIALS UPDATES- There were no new updates given.

PUBLIC COMMENTS- Mrs. Dennis thanked the sheriff's office for assisting her with violators moving and driving around road blocks at Econtuska.

Mr. Stackhouse stated that E. Farrall, between Bryant and Lyndell, would be closed on June 1 for a neighborhood block party.

POLICIES AND PROCEDURES- There was no new discussion on policies and procedures.

PRESENTATION OF BUDGETS- At this time the following budgets were presented:

DISTRICT ATTORNEY- Allan Grubb stated he was asking for \$141,140 which is \$70,000 more than last year. This extra would be used to higher another investigator to cover child crimes.

SHERIFF- Jennifer Baker stated they were asking for \$1,346,451 which is about \$50,000 more than last year. This would cover raises, benefits, and the sheriff's monthly travel allowance.

TREASURER- Wendy Magnus stated she was asking for \$225,000 which is \$4,162 more than last year. This would cover raises.

TREASURER SCHOOL- Wendy Magnus stated she was asking for \$35,000 which is \$10,000 more than last year. This is to cover her school accounts.

COUNTY CLERK- Raeshel Flewallen stated she was asking for \$400,275 which is \$7,200 more than last year. This will cover raises.

COURT CLERK- Valerie Ueltzen stated she was asking for \$479,556.88 which is \$5,700 more than last year. This will cover raises.

ASSESSOR- Troyce King stated he was asking for \$393,662 which is \$11,162 more than last year. This would cover raises, a new employee, and travel allowance for assessor.

VISUAL INSPECTION- Troyce King stated he was asking for \$446,250 which is \$11,250 more than last year which will cover the pictometry payments.

GENERAL GOVERNMENT- Judy Chance stated she was asking for \$2,038,520 which is \$130,415.13 more than last year. She stated the deductible fund was depleted and there were new roofs needed, new phone system for courthouse and wanted to take the commissioners travel allowance out of general fund.

EXCISE/EQUALIZATION BOARD- Raeshel Flewallen stated she was asking for \$4000 which is the same as last year.

ELECTION BOARD- Jeanne Stover stated she was asking for \$222,349 which is \$8,499 more than last year. This will cover raises, postage and part time help.

JUVENILE DETENTION CENTER- It was stated this would be the same as last year, \$45,000.

INDIGENT FUND- It was stated this would be the same as last year, \$15,000.

COMMUNITY SERVICE- Jennifer Baker stated they were asking for \$30,000 which is the same as last year.

COUNTY AUDIT- At this time the figure is \$51,000. This might increase.

JAIL TRUST- Breanna Thompson stated they were asking for \$282,000. They received \$130,000 last year. This will help with the increase in insurance and liability.

FREE FAIR BOARD- It was stated this would be the same as last year, \$5,000.

FLOODPLAIN/SAFETY- Tommy Arnold stated he was asking the same as last year which is \$68,000.

PURCHASE ORDERS/CLAIMS- Mr. Thomas made a motion to approve the following Purchase Orders/Claims: 3, County Records, 309.00, PLAT BOOKS; 190, 191, Shawnee Dumpsters, 20400.00, ROLL

OFF DUMPSTER/RENT; 284, 285, 291, DAC, 4881.42, Funds Deposited/; 286, BI Incorporated, 109.80, GPS MONITORING; 287, Shred-It USA, 84.16, Shredding; 288, EUREKA, 9.00, WATER; 289, 290, OCS, Inc, 9320.39, REIMBURSEMENT; 292, Peters, M, 300.00, Attorney fees; 293, REDWOOD TOXICOLOGY LABORATORY, 2460.00, DRUG TESTING; 294, 2532, 2533, 2534, 2570, 172, 316, 258, AT&T, 5230.21, PHONE; 36, Law Enforcement Targets, 41.00, SUPPLIES; 37, TransUnion Risk & Alternative, 110.00, SERVICE; 38, Vyve Broadband, 24.45, Equipment Rental; 39, Professional Ambulance Sales, 75369.00, AMBULANCE; 251, VERIZON WIRELESS, 320.08, WIRELESS; 252, 253, 227, 2545, 2546, 2547, 40, 492, 500, 501, 502, 257, 259, OG&E, 2146.23, ELECTRIC; 254, 262, 270, ONG, 117.24, gas; 255, 256, CASCO INDUSTRIES, 7584.00, SUPPLIES; 257, Rescue Training International, 3575.00, Training; 258, Bob Moore Ford, 40636.00, Truck; 2523, Thomson Reuters-West, 313.38, Offender Lookup; 2524, Lisa Burwell C.S.R, 175.00, Service; 2525, GreatAmerica Financial, 334.00, COPIER LEASE PAYMENT; 2526, 2528, 265, QUILL, 1146.15, SUPPLIES; 2527, MacArthur Storage, 185.00, Rental; 2529, KING, T, 249.98, TRAVEL; 2530, Chickasaw Retreat & Conference Center, 99.00, Hotel stay; 2531, Shawnee News-Star, 717.19, Newspaper Ad; 2535, Peltier Lawn Service, 330.00, LAWN MAINTENANCE; 2536, Sac & Fox Nation, 1034.39, HOUSING OF JUVENILES; 2537, OKLAHOMA JUVENILE JUSTICE SER., 80.00, HOUSING OF JUVENILES; 226, 176, 86, CITY OF SHAWNEE, 329.99, WATER & SEWER; 228, Oklahoma State Dept Of Health, 83459.05, Payroll; 2535, Cooper Auto Group, 163.47, Parts And Supplies; 2536, Fastenal, 497.48, NUTS & BOLTS; 2537, 2569, CED #4, 1486.26, Signs; 2538, HOW Rubber, 237.63, Hoses/Repairs; 2539, JAMES SUPPLIES, 86.76, Supplies; 2540, Dundee Steel & Pipe, 23.00, Steel; 2541, 267, Whites Ace, 193.65, PARTS AND LABOR; 2542, Stewarts Wholesale, 363.89, BLANKET; 2543, 2549, 486, 496, First Choice Coffee, 534.62, COFFEE/SUPPLIES; 2544, 505, CVEC, 245.48, Electric; 2548, Direct Discount Tire, 949.48, TIRES AND REPAIRS; 2550, 2551, T&S Quality Diesel, 1198.08, PARTS, LABOR & SERVICES; 2552, BELSHE INDUSTRIES, 270.00, Repair; 2553, Arrow Pump & Supply, 507.68, Tools/Supplies; 2554, Edwards Canvas, 1335.50, Replace; 2555, P & K Equipment, 2199.00, Generator; 2556, Deere Credit, 1334.98, Lease Payment; 2557, 2561, SNB Bank, 4063.29, Lease Payments; 2558, 2559, 2562, 2563, 2564, 2565, 2566, 2567, Prosperity Bank, 18867.33, Lease Payments; 2560, WELCH STATE BANK, 1298.97, Lease Payment; 2568, NBC Oklahoma, 2464.12, Lease Payment; 378, DUB ROSS, 1321.65, CULVERT; 379, 381, 385, Fensco, 8358.25, PIPE; 382, 383, 387, Martin Marietta Materials, 22469.52, CRUSHER RUN; 384, 393, 395, HOOTEN OIL, 13939.18, Gas/Fuel; 386, 389, 390, 391, 392, HASKELL LEMON, 40443.69, ASPHALT; 388, Direct Discount Tire, 1290.00, Tires; 394, CH&W Commercial Tire, 2900.00, GRADER TIRES; 396, LEDBETTER TRUCKING, 20947.38, Hauling; 169, 173, OSU COOPERATIVE EXT, 12334.81, Contractual services/Postage; 170, Robinson, K, 305.15, TRAVEL; 171, OFFICE DEPOT, 242.43, SUPPLIES; 174, 175, Office Of The Bursar, Oklahoma State University, 139.99, Equipment/System; 11, PCPSC, 130919.11, Payroll; 487, 497, Dollar General, 82.85, Groceries; 488, U.S. FOODSERVICE, 325.56, Groceries; 489, 494, 498, Guderian Foods, 484.45, Groceries; 490, 491, 504, Firelake, 1551.81, Groceries; 493, Windstream, 131.63, PHONE; 495, ALL PHASE ELECTRIC, 182.99, Service And Supplies; 499, PC Office Supply, 20.40, BLANKET; 503, ONG, 43.11, gas; 317, SOS, 238.57, COFFEE AND SUPPLIES; 318, Finish Line Fleet, 3857.70, FUEL; 260, CITY OF TECUMSEH, 48.54, WATER; 261, KIRC RADIO, 300.00, ADVERTISING; 263, O'Reilly Automotive, 255.67, Parts And Supplies; 264, Comdata, 475.60, FUEL; 266, John Deere Financial, 231.01, Parts And Supplies; 268, FUZZELLS BUSINESS EQUIPMENT, 139.83, COPIER LEASE PAYMENT; 269, HOLT TRAILER, 130.00, Parts And Supplies; 18, Carter Chevrolet Agency, 37897.00, Vehicle; 44, Shred-It USA, 84.37, Shredding. These PO's were run and dated for meeting on May 20, 2019. This meeting only approved a couple of items and was ended due to closing early for severe weather.

6, PCDA, 496.00, WATER; 52, MID-WEST PRINTING, 289.58, BINDERS; 295, Vyve Broadband, 247.42, MONTHLY SERVICE; 296, FUELMAN, 152.84, FUEL; 297, REDWOOD TOXICOLOGY LAB, 325.96, DRUG TEST CONFIRMATIONS; 101, KELLPRO COMPUTER SOLUTIONS, 2547.00, COMPUTER; 16, 17, First United Bank, 3896.28, Lease Payments; 40, 177, EUREKA, 81.45, WATER; 41, Advanced Auto Parts, 573.31, Parts; 259, 260, 261, Wex Bank DBA Wright Express FSC, 662.09, FUEL; 262, NAFECO, 220.00, BAGS; 263, Patriot Power Service, 4320.00, SUPPLIES; 264, Williamson Construction, 1200.00, Service; 265, CASCO, 11405.00, SUPPLIES; 2538, FRED'S TIRE & BATTERY, 567.33, Tires/Repairs/Batteries; 2539, 2575, 319, VERIZON WIRELESS, 1310.01, WIRELESS; 2540, American Self Storage, 125.00, Storage Rental; 2541, Avenu Holdings, 3430.35, Service; 2542, WATKINS HEATING & AIR, 198.00, BLANKET; 2543, GRIMSLEY'S, 384.75, Supplies; 2544, 179, 516, Massco, 565.05, Supplies; 2545, 2546, Cintas Corporation, 386.61, SUPPLIES; 2547, 511, 512, First Choice Coffee, 309.19, COFFEE/SUPPLIES; 2548, LOCKE SUPPLY, 319.55, Supplies; 2549, 2550, PC Office Supply, 120.71, SUPPLIES; 19, ONG, 327.08, gas; 20, OG&E, 5838.45, ELECTRIC; 229, Flanagan, S, 17.40, TRAVEL; 230, 232, Redfield, R, 810.75, TRAVEL; 231, 506, 510, Firelake, 518.13, Food & Supplies; 2571, Stackhouse, E, 210.54, TRAVEL AND MEALS; 2572, 2573, American Sentinel Products, 253.82, NUTS & BOLTS; 2574, MacArthur Storage, 35.50, Storage Rental; 2576, Atwoods, 471.36, Parts/Tools/Supplies; 2577, Rockmount Research & Alloys, 1353.38, Equipment; 2578, ACME GLASS, 398.35, WINDSHIELD; 2579, Hampel Oil Distributors, 374.50, DEF Fluid; 2580, D & D Equipment Repair, 483.00, Estimate; 2581, SE DISTRICT COUNTY OFFICERS, 40.00, Registration; 2582, 2583, 2584, Prosperity Bank, 8105.76, Lease Payments; 2585, Randys Tire Alignment, 510.85, TIRES AND REPAIRS; 2586, Premier Truck Group, 870.41, Parts And Supplies; 2587, CED #4, 404.56, Signs; 2588, Stewarts Wholesale, 618.25, Parts And Supplies; 2589, Alert 360, 32.95, ALARM SERVICE; 2590, NAPA Auto, 512.52, Parts And Supplies; 2591, 2593, CH&W Commercial Tire, 6459.90, TIRES AND REPAIRS; 2592, Petroleum Marketers Equipment Company, 749.67, Labor; 2594, D & D Equipment Repair, 1200.00, Replace; 397, Webb Trucking, 7110.00, Hauling; 398, WYCHE QUARRY, 4350.00, SHALE; 399, Crafco, 960.00, PATCH ASPHALT; 400, HOOTEN OIL, 5072.98, Fuel And Gas; 401, Martin Marietta Materials, 6471.12, Crusher; 402, CL Boyd, 3420.00, Equipment Rental; 403, Oklahoma Allied Materials, 3960.00, Rip

Rap; 404, 406, HASKELL LEMON, 13259.21, Ashphalt ; 405, DUB ROSS, 1895.00, Tin Horn; 41, 42, WELCH STATE BANK, 1225.98, Lease Payments; 6, UMB Bank, 7960.00, Lease Payment; 178, NASCO Wisconsin, 682.60, SUPPLIES; 180, MCDANIEL, SONYA, 170.25, TRAVEL; 12, 12, Pottawatomie County E-911, 34358.59, 911 fees; 507, Steves Propane, 111.30, PROPANE; 508, 509, Dollar General, 181.35, Groceries; 513, 271, AT&T, 190.88, PHONE/FAX; 514, SHAWNEE OFFICE SYSTEMS, 175.00, COPIER MAINTENANCE; 515, X-Treme Termite & Pest Control, 55.00, Pest control; 320, PARATECH, Inc., 224.92, Tools; 321, QUALITY LUBE & AUTO, 581.90, Oil/Lube Changes; 322, Eden K9 Consulting & Training Corp, 174.00, Service; 323, Finish Line, 3859.49, FUEL; 19, Empire Finance, 41264.15, Lease Payment. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn the meeting. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse. The meeting adjourned at 12:22 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Eddie Stackhouse, Chairman

Raeshel Flewallen, County Clerk