

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, September 3, 2019. The following members were present: Eddie Stackhouse, Chairman, Melissa Dennis, Member, Raeshel Flewallen, County Clerk.

GUESTS- All the guests were welcomed to the meeting.

BIDS- Mrs. Dennis made a motion to approve Shawnee Public Schools going out on bid for wrestling mats and wall padding for Shawnee Public Schools. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

QUOTES- A motion was made by Mrs. Dennis to approve quote for seating and chairs for the Shawnee Downtown Senior Center to Church Chairs 4 Less, low quote, for \$7,289.50. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

MINUTES- Mrs. Dennis made a motion to approve the regular meeting minutes for August 19, 2019. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

A motion was made by Mrs. Dennis to approve the special meeting minutes for August 26, 2019. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

PAYROLL- A motion was made by Mrs. Dennis and seconded by Mr. Stackhouse to approve payroll for August 16 thru August 31, 2019. The motion carried with the following vote: AYE- Dennis, Stackhouse.

PLAT- No action was taken regarding approval of Final Plat of Falcon Point.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Road & Bridges ST- \$401,379.50; County Highway Unrest- \$363,607.95; Jail ST- \$132,412.70; Soil Conserv- \$6,673.76; Emerg Mngmt- \$28,662.72; Rural Fire ST- \$48,258.10; Senior Cit- \$13,586.73; County Bridge & Road Imp- \$53,753.81; Drug Court- \$5,601.24; OSU Ext ST- \$18,911.10; Fair Maint ST- \$6,772.99; County Clerk Presv- \$6,762.32; County Clerk Lien Fee- \$6,692.84; Assessor Rev Fee- \$440.13; Floodplain- \$3.84; Reward Fund- \$171.12; Tres Mtg Cert- \$1,104.97; Economic Dev ST- \$14,301.82; DA Justice Cnt- \$3,436.78; 911 Phone Fees- \$35,778.56; Use Tax ST- \$246,946.69; School Sales Tax- \$328,624.17; Sheriff Service Fee- \$69,979.15. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

TRANSFERS OF APPROPRIATIONS- Mr. Stackhouse made a motion to approve the following Transfers of Appropriations: Joint FD- \$1000 from capital outlay to M & O; Treasurer School- \$121.40 from M & O to benefits. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis to approve the Blanket Purchase Orders. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

CONTRACT- Mrs. Dennis made a motion to approve the contract with Vance Brothers. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

SAFETY SENSITIVE JOBS- No action was taken regarding safety sensitive jobs.

JOB DESCRIPTIONS- Mrs. Dennis made a motion to approve the job description for the position of 911 Director. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

No action was taken regarding approval of job description for the position of road crew maintenance worker.

No action was taken regarding approval of job description for the position of road maintenance crew foreman.

A motion was made by Mrs. Dennis to approve the job description for the position of safety director. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

Mrs. Dennis made a motion to approve the job description for the position of floodplain manager. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

ENVIRONMENTAL DEPUTY VEHICLE- Mr. Stackhouse made a motion for sheriff's office to schedule appointment for changes to Environmental Deputy's vehicle at no extra charge. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

COUNTY OWNED PROPERTY- Mrs. Dennis made a motion to approve setting a price of \$250 per lot for county owned property parcel #5040-00-067-007-0-000-00 (Lts 7 & 8 Blk 67 Keokuk Falls). Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

A motion was made by Mr. Stackhouse to approve setting a price of \$100 per lot for county owned property parcel #3555-00-007-006-0-000-00 (1007 E 10th). Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

Mr. Stackhouse made a motion to approve setting a price of \$200 per lot for county owned property parcel #3555-00-022-005-0-000-00 (1207 E 9th). Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

A motion was made by Mr. Stackhouse and seconded by Mrs. Dennis to approve setting a price of \$100 per lot for county owned property parcel #3555-00-022-001-0-000-00 (137 N Center). The motion carried with the following vote: AYE- Dennis, Stackhouse.

Mr. Stackhouse made a motion to approve setting a price of \$200 total for county owned property parcel #3555-00-011-016-0-001-00 (220 N Center). Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

Mr. Stackhouse made a motion to approve setting a price of \$100 per lot for county owned property parcel #2535-00-002-005-0-000-00 (208 S Dixon). Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

A motion was made by Mr. Stackhouse and seconded by Mrs. Dennis to approve setting a price of \$100 per lot for county owned property parcel #1410-00-029-011-0-000-00 (712 S Tenn). The motion carried with the following vote: AYE- Dennis, Stackhouse.

Mrs. Dennis made a motion to approve setting a price of \$150 total for county owned property parcel #1410-00-029-013-0-000-00 (714 S Tenn). Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

A motion was made by Mr. Stackhouse to approve setting a price of \$200 per lot for county owned property parcel #1410-00-020-017-0-000-00 (715 S Tenn). Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

911 UPDATE- A 911 Update was not given at today's meeting.

FLOODPLAIN UPDATE- A floodplain update was not given at today's meeting.

COMMUNITYWORKS- There were four transports and no repairs last week.

PUBLIC SAFETY CENTER- The current number of inmates is 312. There are 251 males and 61 females. They booked-in 99 and released 96. One inmate was placed on safety observation.

ENVIRONMENTAL DEPUTY- The stats for August are as follows: Tickets- 4; Warnings Written- 3; Dumps Identified- 2; Tires picked up- 282; Pounds of trash picked up- 1000; Misdemeanors Filed- 1; Assist DEQ- 3. Harbor Freight signed up as a new community partner.

ELECTED OFFICIALS UPDATES- Mrs. Dennis stated she would have the budget completed very soon.

PUBLIC COMMENTS- No one addressed the Board under "Public Comments".

PURCHASE ORDERS/CLAIMS- Mr. Stackhouse made a motion to approve the following Purchase Orders/Claims: 44, 39, 40, 52, OG&E, 13291.96, ELECTRIC; 45, 15,467, 33, ONG, 630.33, gas; 223, Bob Howard Auto, 34066.88, Truck; 50, Professional Ambulance Sales, 63369.00, AMBULANCE; 2980, 450, 464, 19, 7, QUILL, 6373.95, SUPPLIES; 275, Oklahoma State Dept Of Health, 63982.30, Payroll; 276, SmartSense, 616.74, Technology; 40, Vyve Broadband, 247.42, MONTHLY SERVICE; 41, Shred-It USA, LLC, 84.16, Shredding; 2, 30, React EMS, 166050.00, Units; 12, Office Depot, 285.93, SUPPLIES; 13, OSU COOPERATIVE EXT, 6420.00, Contractual services; 14, White, C, 200.00, LAWN MAINTENANCE; 3, STONE, F, 500.00, Misc.; 4, Stossel, B, 550.00, Personnel Services; 5, Fetch N Fish, 3000.00, Contract; 6, Fryar, T, 250.00, Misc.; 7, Slawson, B, 400.00, Service; 8, Extreme Inflatables, 1125.00, Entertainment; 9, Newell, K, 450.00, Judges For Livestock Show; 10, Johnson, C, 250.00, Judges For Livestock Show; 11, Scott, Rachel M, 600.00, Judges For Livestock Show; 12, Christy, C, 200.00, Judges For Livestock Show; 13, Bronson, M, 500.00, Sound System; 443, Data Scout, 6500.00, WEBSITE HOSTING; 444, CCAP/CLGT, 3000.00, Service and support; 445, Total Assessment Solutions, 6875.00, Maintenance; 446, Magnus, W, 400.00, Travel Allowance; 447, Ueltzen, V, 400.00, Travel Allowance; 448, 451, 61, VERIZON WIRELESS, 1337.84, WIRELESS; 449, KING, T, 500.00, TRAVEL; 451, Hutchcraft, S, 81.20, TRAVEL; 452, Flewallen, R, 400.00, Travel Allowance; 453, Booth, M, 600.00, Travel Allowance; 454, 455, 456, 457, OSU-CTP FBO OSU-CTB, 355.00, Registrations; 458, STAPLES-Business Advantage, 290.70, SUPPLIES; 459, Shawnee News-Star, 1099.60, Legal Ads; 460, 18, 32, 37, AT&T, 725.53, PHONE; 461, Kone, Inc, 312.50, Elevator Inspection; 462, 463, OK Cremation & Funeral Home, 716.00, Cremation; 465, Cox Business Systems, 556.13, PHONE SERVICE; 466, CITY OF SHAWNEE, 716.15, WATER & SEWER SERVICE; 468, 469, LOCKE SUPPLY COMPANY, 1407.66, Supplies; 470, Rock Island Key & Lock Shop, 9.75, Keys; 471, 2, WATKINS HEATING & AIR, 1184.75, A/C REPAIRS; 20, Emergency Safety Supply, 1479.45, SUPPLIES; 443, Safety

Kleen, 224.00, Parts; 444, Martin Marietta Materials, 6436.34, Crusher; 445, Alert 360, 32.95, ALARM SERVICE; 446, Stackhouse, E, 600.00, Travel Allowance; 447, DENNIS, M, 600.00, Travel Allowance; 448, Bruckner Truck Sales, 939.25, Tools/Supplies; 449, Waste Disposal Services, 115.00, TRASH; 450, 470, NAPA Auto, 849.73, Parts/Tools/Supplies; 452, ROD'S PEST CONTROL, 55.00, Pest control service; 453, 455, Warren Cat, 1148.39, Parts/Tools/Supplies; 454, P & K Equipment Inc, 547.15, PARTS, LABOR & SERVICES; 456, Stewarts Wholesale Co., Inc., 255.40, PARTS, LABOR & SERVICES; 457, Cooper Auto Group, 166.39, PARTS, LABOR & SERVICES; 458, 467, 58, CL Boyd, 5289.96, PARTS, LABOR & SERVICES; 459, CED #4, 98.54, Signs; 460, 463, 471, CH&W Commercial Tire, 3613.80, TIRES AND REPAIRS; 461, Certified Laboratories, 1333.60, Treatment; 462, Unifirst Holdings, Inc, 674.98, Uniforms; 464, COCHRAN AUTO REPAIR, 390.00, Fuel pump; 465, Edwards Canvas, 278.00, Tarp; 466, Atwoods Distribution, 205.64, Parts/Tools/Supplies; 468, Cooper Auto Group, 56.62, PARTS AND LABOR; 469, Direct Discount Tire, 1461.56, TIRES AND REPAIRS; 57, HASKELL LEMON, 28783.49, ASPHALT; 59, Core & Main LP, 1366.00, PIPE; 60, HOOTEN OIL, 4464.70, Gas/Fuel; 61, LEDBETTER TRUCKING, 13322.04, Hauling; Rental of County Property: 27, Great Plains, Inc, 2249.95, Blowers; 29, Ross Transportation, 17000.00, Pay Off On Lease; 30, Amazon, 559.98, Technology; 31, Lustre-Cal, 318.00, Inventory Tags; 32, Renaissance Learning, 21371.08, Renewal; 33, SHI International, 115520.00, Technology; 62, K9 Unlimited & Torchlight K9, 4500.00, Training; 31, SNT Rivermist, 161.39, Fuel; 34, 38, Shawnee Trophy, 394.00, SUPPLIES; 35, Pottawatomie County Commissioners, 1575.00, PAYMENT; 36, CITY OF SHAWNEE, 62.92, WATER; 41, SOS, 3325.00, Copier; 42, Graves Foods, 342.48, Groceries; 43, City Green Lawn Care, 120.00, Mowing Service; 44, 46, 53, 54, Firelake, 2234.99, Groceries; 45, Dollar General, 94.93, Groceries; 47, Guderian Foods Co, 272.80, Groceries; 48, U.S. FOODSERVICE-OK DIVISION, 299.04, Groceries; 49, First Choice Coffee, 96.80, COFFEE AND SUPPLIES; 50, ProGuard Service And Solutions, 99.95, Equipment Rental; 51, COMMUNICATION SERVICES, 265.00, Parts. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

ADJOURN- There being no further business Mr. Stackhouse made a motion to adjourn the meeting. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse. The meeting adjourned at 1:57 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Eddie Stackhouse, Chairman

Raeshel Flewallen, County Clerk